

ATATÜRK UNIVERSITY, FACULTY OF ENGINEERING
APPLIED ENGINEERING TRAINING PROTOCOL

Parties

ARTICLE 1: This protocol was signed between
.....
and Atatürk University, Faculty of Engineering on .../.../ 20....

Content

ARTICLE 2: This protocol includes the necessary rules and principles for students enrolled in undergraduate programs that are carried out at the Faculty of Engineering, Atatürk University to have the opportunity to practice their education in public or private sector workplaces for a certain period of time and to train them better within the scope of the Applied Engineering Training (AET) directive.

Validity

ARTICLE 3: The provisions of this protocol are valid from the date the protocol is signed. The parties may end the allocation of quotas to AET and the implementation of the program as long as giving two months' notice beforehand.

Duration

ARTICLE 4: The duration of the AET is limited to the start and end dates of education specified in the academic calendar.

Training Period in Institutions or Workplaces within the Scope of Applied Engineering Training

ARTICLE 5: Students complete their Applied Engineering Training in the 8th semester. Students are required to complete their applied training for a minimum of 14 weeks in the time allocated for the AET in the academic program.

Giving Quotas for AET and Using These Quotas

ARTICLE 6: During the signing of this protocol, institutions or workplaces inform how many students they will allocate quotas for joint training programs each year.

Program Coordinators and Program Run

ARTICLE 7: In institutions and private workplaces, the person who will be responsible for this program is the "AET Workplace Official." However, the "AET Workplace Manager" approves this protocol. In the Faculty of Engineering of Atatürk University, the responsible person for this program is the Vice Dean for the title of "Faculty Coordinator of Applied Engineering Training". All relations between the two organizations regarding UME are carried out through these persons. UME applications are carried out within the framework of the provisions of the CONTRACT prepared within the provisions of this protocol and signed by the Head of the

Department of Applied Engineering Training Commission, the student and the AET Workplace Official. This contract is an integral supplement to this protocol.

Student Selection and Supervision

ARTICLE 8: Students, who apply to the AET, choose 5 workplaces suitable for them from the Faculty Web page and report it to the departmental AET commission. The planning and supervision of all activities of the students within the scope of AET are carried out under the joint responsibility of the institution, the AET Workplace Official and the student's supervisor staff. This responsibility is carried out within the framework of Atatürk University Faculty of Engineering AET directive.

Responsibilities of Students Receiving Applied Engineering Training

ARTICLE 9: Students are to work in the institutions or workplaces where they are accepted within the scope of AET, in compliance with the applicable working conditions and rules and by participating personally in all professional activities. Students who act contrary to this are considered unsuccessful at AET.

Rights of Students Getting AET

ARTICLE 10: The University is not a party to the fee agreement between the company or institution and the student.

- a) It is expected that they will benefit from transportation and other social services provided to workers, with or without payment. However, students cannot benefit from aids based on a legal right or collective agreement.
- b) Ataturk University pay insurance and premiums of the students getting AET against work accidents and occupational diseases in accordance with the law numbered 5510.

Confidential Information, Trade Secrets and Protection of Patent Rights

ARTICLE 11: The parties acknowledge and declare that they will protect all trade secrets and confidential documents related to the AEE activities during the AEE studies and for 2 years after the completion of this training period. Within the scope of this protection, students who have taken part in any stage of the process of study, research and development and industrial applications during AEE, departmental AET commission, Supervisory Staff, Faculty AET commission and faculty AET coordinator accept and declare that;

- a) They will not disclose any information within the scope of these practices.
- b) They cannot disclose to third parties any information about the AEE that constitutes a trade secret for the institution, whether the trainees think of it by themselves or not.
- c) Students will deliver all notes, records (tape, disk, floppy, etc.) and documents used, produced and controlled by them during the AEE to the institution.
- d) Students cannot engage in research and development studies and any kind of unfair competition environment with organizations competing with the institution where they have been accepted and trained in case they have to leave Applied Engineering Education activity after or before completing the AEE period.

Responsibility of the Faculty-Industry Coordinator for Confidential Information, Trade Secrets and Protection of Patent Rights

ARTICLE 12: Atatürk University Faculty of Engineering Faculty AET Coordinatorship;

- a) Has to convey the necessary notices to these persons in order to ensure the applicability of Article 11 and to ensure that necessary letter confidentiality agreements are made with them, which will be considered as a part of this protocol.
- b) Accepts and declares to obtain the permission of the relevant institution or authorities in case of using the information obtained during and after the AET studies within the scope of this protocol in any technical or academic papers, reports and similar publications.

COMPANY ACCEPTS AND
COMMITTS TO THE COOPERATION WITH ATATÜRK UNIVERSITY ENGINEERING
FACULTY WITH THE FRAMEWORK OF THESE PROTOCOL PROVISIONS IN
WORKPLACE TRAINING STUDIES WITH (...) QUOTES PER YEAR.

Prof. Dr. Recep SADELER
Dean
Atatürk University Faculty of Engineering

Workplace Manager